JURYSTATUTES German Jazz Prize

Section I: General

1. General Information

The juries of the German Jazz Prize determine the award winners in a transparent and independent process. The following statutes form the basis for the composition, working methods and tasks of the juries. They are binding for the work of the juries. In their work, the juries are only bound by the regulations of the German Jazz Prize and these statutes but are otherwise free in their decision-making. The juries shall meet in camera.

2. Selection Procedure of the Award Winners

The selection of the award winners takes place in a two-stage process. First, three artists worthy of distinction are nominated from all the proposals of the respective juries of an award category. This is done by a jury of experts, if not separately determined for the prize category. In a second step, the main jury for each prize category selects the award winner of the award category from the three nominees.

In award category 9 "Artist of the Year", the main jury will choose from all nominees of the national award categories 1-8, 18-21 and 27-28. In addition, one artist who has not already been nominated may be proposed for this award category by each expert jury.

In award category 16 "Artist of the Year International", the main jury will select from all nominees in award categories 12-15 and 22-24. In addition, one artist who has not already been nominated may be proposed for this award category by each expert jury.

The main jury decides directly on the award categories 30-31. Further details on the work of the expert juries and the main jury are regulated in sections II and III.

Die Beauftragte der Bundesregierung für Kultur und Medien

INITIATIVE MUSIK gGmbH

Support through the use of an electronic voting tool is possible.

In award category 25 "Venue of the Year", each expert juror proposes any number of venues and/or concert series. Subsequently, the award winner will be chosen from the list of suggestions via online voting among the members of the *Deutsche Jazz Union*. In addition to the members of the *Deutsche Jazz Union*, the advisory board may nominate well-known jazz musicians who may then also take part in the voting. The three venues with the most votes are the nominees. The venue with the most votes is the award winner. In the event of a tie, the main jury will decide. The same venue may not be the award winner twice.

3. Expertise of the Jurors

The juries shall be composed of expert members of the jazz scene, including journalists, media representatives, artists, programme designers, label representatives, representatives of music publishers, agents, representatives of jazz associations and specific jazz institutions, thus promoting a multi-perspective approach to nominations and award winners. The jurors are also to be appointed according to the expertise required in the respective specialist juries. If bias is expected in a particular award category, the person in question should be appointed to another specialist jury.

4. Gender Parity of Juries

All juries will have gender parity. The representatives appointed to the main jury from the expert juries must also be appointed on the basis of gender parity in order to ensure gender parity in the composition of the main jury. Furthermore, when appointing jury members, attention must be paid to other diversity criteria in order to ensure participation in the sense of the *General Equal Treatment Act*. Efforts should be made to ensure that the jury members have diversity competence.

Die Beauftragte der Bundesregierung für Kultur und Medien
INITIATIVE MUSIK gGmbH

5. Appointment of the Jury

The juries are appointed by the Federal Government Commissioner for Culture and the Media (BKM) on the basis of a proposal by the advisory board. For reasons of transparency, they are published on the website of the German Jazz Prize. Main jurors are appointed with reservation and, if necessary, reappointed if they are nominated by name in an award category in the same edition. In case of guest contributions in a nominated performance no new appointment is necessary. In the case of guest contributions, the provisions as under 9. Conflict of Interest shall apply.

6. Duration of the Jury Service

As a rule, jury members of both the expert juries and the main jury are appointed for two years. The aim is to have a rotation system in which half of the jurors are replaced after every year in order to always achieve a balanced mix of experienced and new jurors.

7. Resignation from Jury Service & Absence from Jury Meetings

If an appointed jury member resigns from his or her jury position, a replacement should be sought if possible. If a jury member is absent for good reason at short notice, e.g. due to illness, and is unable to attend the jury meeting, the other jury members should take the available proposals of the absent jury member into account in their discussions. For more details on the quorum, see sections 16 and 23.

8. Decision-Making/Voting Procedure

Decisions on award winners and nomination proposals shall be made as consensually as possible. In each award category, the juries shall select the artist/achievement to be nominated in a first ballot by an absolute majority of the jury members present and entitled to vote. All further ballots will be decided by a simple majority of the voting jury members present. Voting will continue until a winner is determined. In the case of a larger selection of nomination proposals, reduction ballots are possible, i.e. juries may, if necessary, cast several votes in one ballot to reduce the number of proposals.

Die Beauftragte der Bundesregierung für Kultur und Medien

INITIATIVE MUSIK gGmbH

The further voting procedure is determined by the Initiative Musik in consultation with the jury chairperson.

9. Conflicts of Interest

Any actual or subjectively perceived conflict of interest should be avoided in the interest of the integrity and objectivity of the selection process. Anyone who can gain a direct advantage or disadvantage from a jury decision is biased. Conflicts of interest include:

- the juror was/is directly involved in the project or is/was personally nominated.
- applications are to be assessed by an employer, a customer/client, an institution or company in which the jury member is a committee member or advisor or similar,
- there is a direct financial interest in the success or failure of an application or project, or
- the juror is a relative, in-law, married or close friend of the applicant or key project participant.

In the case of jury decisions in which a jury member is biased or there are conflicts of interest, the corresponding jury member may not participate in the respective discussion and vote until the bias possibly ceases to exist. Corresponding declarations of conflicts of interest must either be submitted in advance (form for jury members) or announced and recorded at the latest at the jury meeting before the respective award category is dealt with. In the event of direct bias, the jurors have the option of voluntarily leaving the room.

10 Data Protection & Confidentiality

All jury members are obliged to handle the documents made available to them in connection with their jury activities with care during and after the selection process. In order to enable independent discussions in the jury meetings, permanent confidentiality must be maintained about the discussions and voting behaviour in connection with the selection of the award winners. For this purpose, each jury member must sign a confidentiality and non-disclosure agreement at the beginning of his/her activity.

Die Beauftragte der Bundesregierung für Kultur und Medien
INITIATIVE MUSIK gGmbH

Confidentiality must be maintained about the award winners in the individual award categories until they are announced at the award ceremony.

11. Compensation for Expenses and Reimbursement of Expenses

An expense allowance shall be paid for jury service. Travel expenses incurred in connection with jury activities shall be reimbursed. The provisions of the Federal Travel Expenses Act must be observed.

12. Legal Recourse

The decisions of the juries are final. Legal recourse is excluded. There will be no substantive justification for non-inclusion.

Section II: Expert Juries

13. Tasks of the Expert Juries

The expert juries shall select three artists or performances worthy of award in their respective award category - the nominees of the respective award category - and give reasons for their decision in writing. The selection decision of the expert juries is made without specifying a ranking, but the expert jury may make a recommendation to the main jury for the awarding of the prize.

14. Curated Categories

In the curated award categories (1-8, 10-15 as well as 9, 16, 17 and 25), the individual jurors submit nomination proposals at least four weeks before the expert jury meeting. Each jury member should submit at least three nominations for each prize category in which he or she will later vote; furthermore, each jury member may also submit nominations for the other curated prize categories that do not fall under his or her own expert jury responsibility. Each jury member's proposal should include the name, short biography, and justification of the award-worthiness as well as possible sources of evidence. As soon as the proposals of the various jury members for the specialist juries have been received, a formal check is carried out to determine whether the nomination is admissible. This mainly concerns the general eligibility requirements set out in Appendix 1. At the latest two weeks

Die Beauftragte der Bundesregierung für Kultur und Medien
INITIATIVE MUSIK gGmbH

before the jury meeting, all members of the respective specialist jury will be sent the collected proposals and weighted with a non-binding online vote. The descriptions of the three final nominees should be put into a usable format for publication by the expert jury.

For award categories 9 “Artist of the Year national” and 16 “Artist of the Year international”, one artist who has not already been nominated may be proposed for this award category by each expert jury.

In award category 25, each expert juror proposes any number of venues and/or concert series. (see section I, para. 2, cat. 25).

The main jury and the expert juries meet in person. If this is not possible, a telephone/video conference may be used.

15. Submission Categories

In the submission categories (18-24 and 26-29), all productions, compositions and arrangements submitted for the respective award category by the deadline will be judged. Expert jurors can only make proposals in the curated prize categories.

16. Number & Composition of the Expert Juries

There will be 5 expert juries for the following award categories:

Expert jury 1 deals with award categories 2-3, 8, 12 and 21
Expert jury 2 deals with award category 1, 5-6, 14, 19 and 23
Expert jury 3 deals with award category 4, 11, 13, 18 and 26
Expert jury 4 deals with award category 7, 15, 20 and 24 and 29
Expert jury 5 deals with award category 10, 17 and 22 and 27-28

The expert juries are each composed of 5 jury members.

Die Beauftragte der Bundesregierung für Kultur und Medien
INITIATIVE MUSIK gGmbH

17. Delegation of Speakers of the Expert Juries to the Main Jury

The members of the expert juries shall each elect two spokespersons from among their number to be delegated to the main jury, whereby gender parity must be ensured (see also section 4 of the jury statutes). In addition, one of the speakers should come from the circle of music makers. These spokespersons are part of the main jury and present the nominees to the respective expert jury.

Care should be taken to ensure that an appropriate number of musicians are represented in the main jury. Ideally, one musician from each of the five expert jury groups will be sent to the main jury.

18. Quorum of the Expert Juries

A quorum of the expert juries exists if at least 60% of the jurors are present. Prejudice has no effect on the quorum. In the event that a quorum is not present, the BKM shall appoint substitute expert jury members from among all expert jury members.

19. Interaction with the Selected Nominees

After the meeting of the expert juries, the nomination proposals for the various award categories dealt with by expert juries are published. All nominees will be invited to the award ceremony, the award winners themselves will only be announced at the award ceremony.

20. Recording the Results of the Expert Jury

The following contents are recorded on a form during the expert jury meeting and confirmed by the signatures of all members of the respective expert jury present:

- elected spokespersons
- the nominated artists/performances in alphabetical order with reasons for their selection
- if applicable, recommendation for the main jury for the selection of the award winner, also justified
- biases with name and award category

Die Beauftragte der Bundesregierung für Kultur und Medien

INITIATIVE MUSIK gGmbH

- other important decisions, e.g. a statement of reasons if fewer than three artists or performances are nominated.

Section III: Main Jury

21. Composition of the Main Jury

The main jury is composed of a total of 10 delegated representatives of the 5 expert juries as well as 7 additional members who are outstanding and recognised personalities from cultural public life with an affinity for jazz. These personalities are appointed by the BKM on the recommendation of the advisory board.

22. Tasks of the Main Jury

The main jury determines the winners of the German Jazz Prize. For this purpose, the main jury selects the respective award winners in each award category from the three nominated artists and performances. In award categories 9 "Artist of the Year" and 16 “Artist of the Year International”, the main jury selects from all nominees in award categories 1-8, 18-21 and 27-28 or 12-15 and 22-24. as well as from the additional proposals submitted by the specialist jury.

Proposals for award categories 30 “Lifetime Achievement” and 31 “Special Jury Award” may be submitted by both the members of the expert juries and the members of the main jury up to two weeks before the main jury meeting. Later proposals are possible but require the approval of the main jury with a quorum of 2/3 of the voting jury members present in order to be admitted to the vote. Each proposal from a jury member should include the name, short biography, and justification of the award-worthiness as well as possible sources of evidence. There are no nominees in these award categories.

23. Speaker of the Main Jury

The advisory board shall elect a chairperson and a deputy chairperson as spokespersons of the main jury from among the members of the main jury for a

Die Beauftragte der Bundesregierung für Kultur und Medien
INITIATIVE MUSIK gGmbH

period of one year. Gender parity is to be ensured. The chairperson shall chair the main jury meeting.

24. Agenda

The agenda is proposed by the spokesperson of the main jury and decided by the main jury. The spokesperson will be assisted by a jury secretary for support and correct formal handling. Jury members may submit motions to the agenda at any time.

25. Quorum of the Main Jury

The quorum of the main jury is given if at least 60% of the nominated jurors are present.

26. Criteria for the Selection of Award Winners

In accordance with the preamble, the German Jazz Prize is awarded to artists, players and projects that make a significant contribution to the radiance of jazz in Germany in all its forms. The weighting of diversity in the overall composition of the award winners and the creative power of the individual artists is to be set in relation to each other individually by the respective jury.

27. Procedure of the Main Jury Session

In award categories in which an expert jury has determined nominated titles, the two expert jury members represented on the main jury present the artists/performances they have nominated to the main jury and give reasons for both the nomination decision and a possible award recommendation by the expert jury. This is followed by a debate on the nominated artists. After the conclusion of the debate, the main jury will determine the award winner in the respective award category according to the procedure set out in point 26. For the comprehensibility of the decision, the jury shall determine a statement of reasons for its selection. This can be the nomination justification of the expert jury. The main jury may exceptionally postpone the vote on the winner of a prize category to a later point in the agenda.

Die Beauftragte der Bundesregierung für Kultur und Medien
INITIATIVE MUSIK gGmbH

28. Election Procedure to Determine the Prize Winners

The main jury shall select the artist/performance to be awarded in each award category in a first ballot by an absolute majority of the jury members present and entitled to vote. All further ballots will be decided by a simple majority of the voting jury members present. Voting will continue until a winner has been determined.

29. Recording the Results of the Main Jury

The meeting of the main jury will be minuted. The following information must be included in the minutes:

General information:

- List of participants of the jury members incl. absences of each jury member,
- other persons present, incl. times of absence,
- the following times:
- Beginning and end of the jury session,
- start and end of interruptions to the session,
- start and end of the individual prize category.

Voting details:

- the specific voting question,
- the time of the vote,
- majority required, special voting modalities if applicable,
- number of jury members present who are not biased (=number of those entitled to vote),
- Biases (with naming of the biased jury member and the subject of the bias),
- the distribution of votes including abstentions,
- the result of the vote and a statement of the reasons for the decision (for the purpose of publication)
- any special incidents, if applicable.

Die Beauftragte der Bundesregierung für Kultur und Medien

INITIATIVE MUSIK gGmbH

The details of the votes are determined and announced by the spokesperson of the main jury and recorded by the secretariat. The minutes must be released by the BKM and signed by the spokesperson of the main jury and the secretariat before an award ceremony.

Section IV: Final Provisions

30. Procedure in Non-Regulated Situations

In case of doubt regarding the interpretation and application of the jury statutes, the BKM shall decide.

Berlin, June 23, 2022

Die Beauftragte der Bundesregierung für Kultur und Medien

INITIATIVE MUSIK gGmbH